



## EXPERIENCED REAL ESTATE PROPERTY MANAGER

Great opportunity for an experienced real estate property manager. Competitive salary with benefits.

Come work for ICM Properties, Inc. Since 1966, ICM Properties, Inc. has been a full service property Management Company. With a portfolio of over two thousand apartments in Chicago, we are a team of knowledgeable leasing agents, professional property managers, and hardworking maintenance technicians.

### Requirements:

- Minimum of 2 years experience in property management
- Ability to assess and prioritize urgent matters
- Excellent written and oral communication skills
- Able to maintain composure and professionalism in a fast paced, high volume environment
- Must be able to work in a team-focused environment
- Excellent time-management and general organization skills
- Excellent customer service, human relations & communication skills
- Experience with rent collections
- Highly motivated and energetic
- Must be detailed oriented and ability to multi-task
- Having a vehicle and willingness to use it to conduct onsite property inspections is a plus
- Familiarity with the Chicago RLTO, fair housing laws and other legal issues pertaining to property management
- Strong computer skills

PLEASE NO CALLS. **E-MAIL W/ RESUME ONLY.**

Email Contact: [career@icmproperties.com](mailto:career@icmproperties.com)